



## West Ewell Primary School and Nursery – NURSERY APPLICATION Academic Year 2021-2022

This form should be completed and returned to the School Office

Applications for a mainstream school place must be made through the Surrey County Council website: [www.surreycc.gov/admissions](http://www.surreycc.gov/admissions) Tel: 0300 200 1004

### Child's Details:

Legal Forename:		Preferred Forename: (if different)	
Middle Name/s:		Home Address: (including postcode)	
Legal Surname:			
Date of Birth:			
Gender:	Male / Female		

Child's Current School/Nursery:	
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**Family / Emergency Contact Details:** Please give details of ALL persons who have Parental Responsibility, and any additional persons who can be contacted in an emergency, in order of priority. It is essential we have at least 2 people we can contact about your child in an emergency.

	Priority 1 Contact	Priority 2 Contact	Priority 3 Contact	Priority 4 Contact
Title:				
Forename/s:				
Surname				
Relationship to Child:				
Parental Responsibility:	Yes / No	Yes / No	Yes / No	Yes / No
Address: (including postcode)				
Home Tel:				
Mobile Tel:				
Work Tel:				
Email:				
I give permission for the School to send me emails via its external email provider (contacts with Parental Responsibility only)	Yes / No	Yes / No	Yes / No	Yes / No

Are parents separated or divorced?:	Yes / No
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Does child have sibling/s already attending the School?: (please include sibling's name, year and class)	
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### Medical:

Doctor's Surgery:		Medical Conditions/ Allergies:	
Doctor's Address:			
Doctor's Tel:			

### Child's Ethnic/Cultural Information:

Ethnicity:		Religion:		Traveller Status:	Yes / No
First Language:		English is an Additional Language:	Yes / No		

### Additional Information:

How will child travel to School?		Lunch Arrangements if Fulltime?	School Dinner <u>or</u> Packed Lunch (Chargeable)
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<b>Either</b>	<b>I am applying for my child to start Nursery aged 2 years old</b>	<input type="checkbox"/>
	I think my 2 year old child will qualify for FEET Funding for their Nursery place	<input type="checkbox"/>
	My 2 year old child's Nursery place will be funded by me (market rate to be decided)	<input type="checkbox"/>

<b>Or</b>	<b>I am applying for my child to start Nursery aged 3 or 4 years old</b>	<input type="checkbox"/>
	I think my 3/4 year old child will be eligible for the Extended entitlement of 30 hours per week	*Yes / No
	<b>*If Yes, please tick which of the following options you are applying for, for your 3/4 year old:</b>	
	Universal entitlement of 15 hours per week	<input type="checkbox"/>
	Extended entitlement of 30 hours per week at West Ewell Primary School	<input type="checkbox"/>
Extended entitlement of 30 hours per week, with 15 hours at West Ewell Primary School and the additional 15 hours at another provider	<input type="checkbox"/>	

### Nursery Start Date

Please note: If a Nursery place is not available for your child in the term you request, you will automatically be placed on our waiting list

Autumn Term – September 2021	<input type="checkbox"/>
Spring Term – January 2022	<input type="checkbox"/>
Summer Term – April 2022	<input type="checkbox"/>

### Nursery Sessions

Nursery is considering offering the following sessions for September 2021. Please indicate your order of preference. All places will be allocated in accordance with the School Admissions Policy and are subject to availability.

Session	Hours per Day	Hours per Week	Order of Preference (e.g. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> )
5 Mornings a week	3 hours (no lunch)	15 hours	
5 Afternoons a week	3 hours (no lunch)	15 hours	
5 Full days	6 hours (with lunch)	30 hours	

### Admissions Criteria for the Academic Year 2021-2022

Please tick if either of the following criteria apply to your child.

<b>Looked after and previously looked after child</b> If the child is in the public care of a Local Authority or has previously been in care, please state which Local Authority and provide evidence with your form:  .....	<input type="checkbox"/>
<b>Where there is a social or medical need</b> Does your child have any special educational needs, special social needs or a disability? Are they supported by Social Services, a Speech Therapist, Educational Psychologist, Portage or Child and Family Guidance? An application will not be considered under this criterion unless independent evidence is provided. As such, please provide further details together with any relevant documentation:  .....	<input type="checkbox"/>

**Parent/Carer Declaration and Signature of Parent/Carer:** I wish to apply for a place at West Ewell Primary School and Nursery and I have indicated the criteria under which I am applying for that place. I certify that I am the person with parental responsibility for the child named on this form and that the information given is true and correct to the best of my knowledge and belief. I understand that if I give any false or deliberately misleading information on this form and/or supporting documents, or withhold any relevant information, this may lead to the withdrawal of an offer of a Nursery place for my child. I understand that the School reserves the right to amend its provision of Nursery. I confirm that I have permission to include the personal information of all persons listed on this form.

Name of Parent/Carer:			
Signature of Parent/Carer:		Date:	



West Ewell Primary  
School and Nursery  
part of the Bourne Education Trust



Transforming schools... changing lives

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## Notes on Applying for a Nursery Place

### Nursery Places for 3 and 4 Year Olds

**Universal Entitlement** – From the start of term after they turn 3 years old, children are entitled to 570 hours of free early education and childcare per year, known as the universal entitlement. At our Nursery, this is offered as 15 hours per week for up to 37 weeks of the academic year.

**Extended Entitlement** – 3 and 4 year olds from working families (who meet the criteria) are eligible for the extended entitlement of 1140 hours per year. We offer this extended entitlement as 30 hours per week over the academic year. This extended entitlement is optional, so parents are able to choose between the universal or extended entitlement for their child (subject to availability).

### Will I Qualify for 30 Hours Free Childcare?

Full details of the 30 hours extended entitlement can be found on the Government Website: [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs) or you can call their Helpline on 0300 123 4097.

### Nursery Places for 2 Year Olds

Our Nursery accepts children from 2 years old, but those places are not free. If you qualify for the government's FEET funding, your child can start Nursery from the term after they turn 2 years old, and the cost of a 15 hours per week place will be covered by their FEET funding. Alternatively, you can pay for a place as soon as your child turns 2 years old, for either 15 or 30 hours per week (subject to availability). Our fees for September 2021 are yet to be decided but, as a guideline, fees are currently £6.00 per hour.

### When Should I Apply?

Our Nursery has an annual intake at the start of the academic year in September, but places are allocated throughout the year if they become available. If you are applying for a 3 year old place for your child to start in September, your application should be with us by mid-January. Applications will not be considered until after the closing date. Children requesting a September start will be notified by Easter as to whether we are able to offer them a place. If you are applying for a 2 year old place, your application should be with us by the end of April, and we will notify you by the Summer half term.

### How Are Places Allocated?

Nursery places will be allocated according to the priorities indicated by Surrey County Council's admissions guidelines:

1. Looked after and previously looked after children
2. Exceptional social/medical need
3. Children who will have a sibling at the school at the time of the child's admission
4. Any other children, prioritised according to the distance they live from the school

If we are unable to offer your child a place, they will automatically be added to our waiting list.

### Other Points to Consider

We appreciate there is a lot to consider when investigating Nursery options. Please be aware that, as we are a School Nursery, our hours are linked to the School day - 9am to 3pm, and to the academic year, so we are closed during School holidays. We offer 15 hours per week sessions, where your child would attend for 3 hours every day, either mornings or afternoons, or 30 hours per week sessions, where your child would attend from 9am to 3pm each day. Unfortunately, we do not offer flexibility of days or hours around our core sessions. Please take these points into consideration when deciding on the best option for you and your child.

*Information supplied will be used for registered purposes under GDPR. Our Privacy Notice is available to view on our website at [www.west-ewell.co.uk/for-parents/gdpr](http://www.west-ewell.co.uk/for-parents/gdpr)*